



HR GENERALIST

Salary range 2000 – 3200 EUR gross

Your functions:

- Provide support to employees in various HR-related topics such as leaves and compensation and resolve any issues, that may arise
- Assisting in Talent Acquisition and Recruitment processes
- Conduct employee onboarding and help organize training & development initiatives
- Assist in development and implementation of human resource policies
- Enhance job satisfaction by resolving issues promptly, applying new perks and benefits and organizing team building activities
- Ensure compliance with labor regulations

What we are looking for:

- Proven experience in HR or Talent Acquisition
- Understanding of general human resources policies and procedures
- Good knowledge of employment/labor laws
- Excellent communication and people skills
- Desire to work within a team with a result driven approach
- Additional HR training will be a plus
- Fluent English language skills, both written and verbal

We offer:

- Inspiring working environment, high volume of interesting projects and possibility to work together with experienced senior team
- Highly competitive salary and bonus package, full health insurance
- Cool team building events and possibility to travel to Germany for trainings
- Flexible working hours, home office possibilities and 22 days of paid vacation
- Employee oriented working culture